



Job Title: Forestry/Volunteer Coordinator Intern

Organization: Nashville Tree Foundation

Location: Nashville, TN

Stipend: \$3,000 (can be adjusted to hourly compensation by availability)

Duration: September - December with possible extension

Hours: Flexible, 15-20 hours per week ideal

About Us:

Our mission is to preserve and enhance Nashville's urban forests by planting trees in urban areas, identifying the oldest and largest trees in Davidson County, and educating the public about the value of trees.

Position Overview:

We are seeking a motivated **Forestry Intern** to assist with volunteer coordination, tree planting and maintenance, and data management to support our tree planting projects. This role provides an excellent opportunity for students interested in environmental science, urban forestry, and non-profit operations to gain hands-on experience.

Key Responsibilities:

- Assist in volunteer coordination
- Support planting projects that may include watering, planting, site visits, and tree maintenance
- Support community education and outreach efforts, including our annual Tree Spree (tree distributions)
- Follow up on trees that have been given away through events to track survivability and location
- Support Fundraising and Marketing efforts

Qualifications:

- Current student in Nonprofit Administration, Environmental Science, Forestry, Urban Planning, or a related field.
- Strong analytical and problem-solving skills.

- Ability to work independently and collaboratively in a team setting.
- Passion for environmental conservation and sustainability.

Benefits:

- Gain practical experience in environmental sustainability.
- Work with a passionate team dedicated to urban forestry and climate resilience.
- Flexible work schedule with potential for some hybrid/remote work.
- Networking opportunities with professionals in environmental science.

How to Apply:

Interested candidates should submit a resume and cover letter to Kelly Tipler at kelly@nashvilletreefoundation.org.

Join us in making a lasting impact on our environment—one tree at a time!